

Development Review Board
Wednesday, January 10, 2023, 630 pm

DRB Members Present: Vice-Chair Kath Martin, Archie Gleason, Travis Kemp, Thaddeus Guild

Development Staff Present: Ryan Gumbart (Land Use Admin)

AGENDA

Call to Order: Meeting of the Development Review Board was called to order at 6:32 p.m. by Guild as requested by Martin.

1. Agenda Review- No changes to the Agenda were made.
2. Public Comment (items not on the agenda)- No comments were received.
3. Approval of December 13, 2023 Minutes- *Gleason moved to approve the minutes of 12/13/23, Kemp seconded and motion carried.*
4. **PUBLIC HEARING**- Application #23.1121.ZP.Wal– 28 Rockingham Street –Historic District Review- New windows and fire escape. *Hearing continued from December. Walker has withdrawn the application. Gleason moved to close the hearing for the application, as applicant wishes to withdraw, Martin seconded, and motion carried.*
5. Rules of Procedure Discussion- Gumbart sent the Rockingham code of ethics and DRB Packet on Jan. 4th, with adoption in April 2024. Policies & Procedures to include review with all members sign following new appointments or as needed. Term lengths of 3 years, expire on December 31, renew with letter to the Town Selectboard. Chair can adjourn hearing to date specified or close the hearing by stating so, following a motion and majority vote. On site visit: in the public hearing time, date and location can be stated for a site visit. Add: All attending public and Board members should stay together on all site visits.

9.Other Business- No other business was discussed.

10. Adjournment- Gleason moved to adjourn, seconded by Martin at 7:47 pm, motion carried.

Next Board Meeting- Wednesday, February 8, 2024 at 6:30 p.m.

Attest: _____Recording Clerk Betsy M. Thurston_____
Betsy Thurston, Recording Clerk

