

**TOWN OF ROCKINGHAM
VILLAGE OF BELLOWS FALLS**

**MUNICIPAL OVERNIGHT PARKING PERMIT POLICY
INFORMATION SHEET**

The Town of Rockingham Selectboard and the Bellows Falls Village Trustees have adopted a MUNICIPAL OVERNIGHT PARKING POLICY to issue permits for overnight parking of vehicles in the municipal parking lots within the Village of Bellows Falls. The purpose of the permit is to identify vehicles that are parked in the various municipal lots, especially during snow removal times.

**Overnight parking is considered to be year round
between the hours of 12:00 am (midnight) and 7:00 am**

Permits must be displayed by November 1st

If you own a vehicle and intend to park in one of the following municipal lots you must obtain a parking permit from the Town Office.

Municipal Parking Lots: Please note – not all lots are available year round – see below.

- Island Park (Depot Street) – available year round
- Waypoint Center – available year round
- Hetty Green Parking Lot (near TD Bank) – available year round
- Bridge Street Parking Lot – available year round
- Newberry Lot (between Vermont Pretzel and American Legion) (No winter parking in this lot November 1 – April 1)
- Model Press Lot (north of Nick’s Café) (No winter parking in this lot November 1 – April 1)
- Westminster Street (south of Flatiron Building) (No winter parking in this lot November 1 – April 1)
- Parking Lot between American Legion and Miss Bellows Falls Diner (No winter parking in this lot November 1 – April 1)

Vehicle permits are available at Rockingham Town Hall

- Fees are as follows for a one (1) year permit:
 - Car/Pick-up Truck..... \$40 per year
 - Commercial Vehicle/Equipment \$200 per year
 - Motorcycles..... \$40 per year
 - Business permit \$80 per year
 - Non-resident \$80 per year (or \$10.00 per month)

******No Boats, Campers, or RVs will be allowed overnight parking permits**



- Vehicle permits expire on October 31st of each year. New permits must be displayed by November 1st.
- If you trade, sell, or demolish your vehicle you must register the new vehicle at the Town Hall. You **must** provide the old parking permit sticker in order to be assigned a new sticker at no cost. If there is no proof of the old sticker then you must purchase a new parking permit.
- Parking permit stickers must be prominently displayed and visible on the left side of vehicle rear bumper or right side of front bumper. **Sticker must be clearly visible.**
- During times of snow removal, signs will be posted in lots and vehicle owners will be expected to move their vehicles to any of the other designated lots. Non-permitted and unmoved vehicles will be towed at the owners' expense.
- Guest/Visitor Parking Permits may be purchased on a per month basis for a fee of \$10 per month. (Exception: those individuals registered at the Hotel Windham. These guests must register their vehicle license plate # and license ID#. They will be given a temporary parking permit and must be readily available upon request to move a vehicle for snow removal, special events, etc. should the need arise).
- Guest/visitor permits are to be hung from rearview mirror and prominently displayed.
- Business owners within the Bellows Falls Village will be allowed to purchase overnight parking permits on a yearly basis for either themselves or their employees who are not residents of the Town of Rockingham.

Failure to register vehicles and/or post permit sticker or mirror tag will result in violation and fine imposed by the Bellows Falls Police Department.

- 1st violation: Twenty-five dollar (\$25) fine
- 2nd violation: Fifty dollar (\$50) fine
- 3rd violation: One Hundred dollar (\$100) fine
- 4th violation: One Hundred dollar fine and vehicle towed at owner's expense.

PLEASE NOTE: Tenants of the Stairside Apartments on Westminster Street, Canal House on Rockingham Street, the Howard Block on the Square, the Exner Block on Canal Street and any other individual who normally parks their vehicle overnight in a municipal lot, **MUST** purchase a parking permit.

All information will be available to the Bellows Falls Police Department and the Town of Rockingham Highway Department.

Please call **463-3964** for more information or stop by the Town Hall to apply. The permit application is available on the municipal web site at www.rockbf.org under Municipal Government/Municipal Manager.

October 13, 2015